



Date: Wednesday 27th April 2022

Start: 6.30pm *Please note new start time*

At: Melksham Town Hall

Remote access via Zoom also available

To Join Zoom Meeting:

Meeting ID: 881 2834 4547

Passcode: 454716

Click link below:

<https://us02web.zoom.us/j/88128344547?pwd=MTVLMjJyUjEzN0hTbTcxcmFJzVk5SUT09>

**Melksham
Neighbourhood Plan
Steering Group**

**Contact for more
information:**

Melksham Town Council

01225 704187

linda.roberts@melksham-tc.gov.uk

Melksham Without Parish
Council

01225 705700

clerk@melkshamwithout.co.uk

Melksham Neighbourhood Plan Steering Group AGENDA

1. **Welcome and Apologies**
2. **Declarations of Interests**
3. **Public Participation**
4. To agree **Minutes of Meeting** held on 16th March 2022
5. **Housing Task Group:**
 - a) To note group members to date
 - b) To receive verbal updates on work undertaken to date:
 - i) Meeting with Wiltshire Council to agree way forward (Weds 13th April)
 - ii) Call for Sites underway – to note actions taken and planned
6. **Locality Technical Support Application - AECOM:**

To receive verbal updates on application process, diagnostic interview (Fri 22nd April), agreed way forward and impact on Review timeline
7. To note **Community Engagement** press release on Thurs 28th April
8. **Locality Grant Application:**
 - a) To note grant application for year ending 31/3/22 closed down at £7,440 and change of spend allocation to original application

- b) To note successful grant application for year ending 31/3/23 for £10,000 and that Locality Grant funding now fully utilised for NHP#2 and cost implications moving forward
- c) To approve next tranche of Place quotation covered by Locality grant, remainder to be funded by Melksham Town & Melksham Without Parish Councils

9. To approve latest invoices and note current financial report.

10. Task Groups:

- a) To review group participants, agree leads, and consider how to fill any gaps in membership (and on Steering Group)
- b) To review work streams and work planned
- c) To consider request for Wilts & Berks Melksham Link project team to attend future meeting

11. Planning Policy

- a) Wiltshire Council briefing note on latest 5-year land supply and clarification sought
- b) Latest WALPA (Wiltshire Area Localism Planning Alliance) update (planned meeting with Wiltshire Council on 5th May)
- c) To receive update on **Appeal** APP/Y3940/W/21/3285428 for 20/07334/OUT - Semington Road, Melksham, SN12 6EF – **if received**
- d) To consider correspondence from Semington Parish Council (adjacent to Plan area) on their Planning Application Policy
- e) To consider policy suggestion from Melksham Without Parish Council re planting and drainage ditches on new developments
- f) To receive verbal update from the Clerks who are attending a Wiltshire Council Design Code session Tues 26th April

12. To agree date of **Next Meeting of Steering Group**, agree venue and if to invite Task Group members moving forward