



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 4th December 2018

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 10th December 2018, at 7.30pm (following the Planning Committee)** at **St Barnabas Church, Beanacre Road, Beanacre, Melksham, SN12 7PT** to consider the agenda below.

Yours sincerely

A handwritten signature in black ink, appearing to read "Teresa Strange".

Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3. a) To receive **Declarations of Interests**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
4. To consider holding items **in Committee (9a) due to confidential nature**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
5. **Public Participation**
6. a) To approve the **Minutes of the Full Council** meeting held on 19th November 2018
b) To approve **Confidential Notes** to accompany Minutes of Full Council 19th November
7. **Planning:**
 - a) To approve the Minutes of the **Planning Committee** meeting held on 26th November
 - b) To formally approve Planning Committee Recommendations

8. **Finance:**

- a) To note **Income/Expenditure/Staffing** reports for November
- b) To appoint cheque signatories/online authority for December payments

9. **Asset Management:**

- a) To consider further action regarding **Bowerhill Sportsfield** proposal (*In committee*)
- b) To consider informal request for potential sports dome at **Bowerhill Sportsfield**
- c) To consider Wilts Council briefing note on **Service Devolution and Asset Transfer**
- d) To note action taken regarding heating installation issues at **Pavilion**
- e) To agree volunteer cover for **play area visual inspections** during Christmas break
- f) **Berryfield Village Hall:** To note feedback from Wiltshire Council Leisure Officer on appetite for casual badminton

10. **Community projects/partnership organisations:**

- a) To receive feedback from **Parliament Week** activities (Shaw School 5th Dec)
- b) To consider "Keep Britain Tidy" **dog fouling** campaign
- c) To note new **Local Area Co-ordinator** service in the parish
- d) To consider any future action following announcement of potential closure of **St Damian's GP surgery**
- e) To consider correspondence from Melksham Town Council re: **Public Toilet funding**
- f) To note minutes of the **Operational Flood Working Group** 12th September and feedback of last meeting

11. **Staffing & Resources:**

- a) To consider quotations for business cards for councillors and officers and decide on future action