



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 6th June 2017

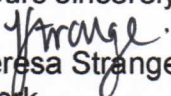
To all members of the Council Finance Committee: Cllr Richard Wood (Council Chair), Cllr John Glover (Council Vice Chair & Committee Chair), Cllr Alan Baines (Committee Vice Chair), Cllr Mike Mills, Cllr Paul Carter & Cllr Paul Taylor

Dear Finance Committee members

Re: FINANCE COMMITTEE MEETING ON MONDAY 12TH JUNE

You are summoned to attend the Finance Committee Meeting which will be held on **Monday 12th June 2016, at 8.00pm** (following the Planning Committee meeting) at **Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely


Teresa Strange
Clerk

AGENDA

1. **Welcome, Housekeeping and Apologies**
2. To receive **Declarations of Interest**
3. **Public Participation**
4. **Statement of Accounts & Accompanying Report 2016/17:**
 - a) To recommend for approval by Full Council the Statement of Accounts & Annual Report for year ending 31st March 2017.
 - b) To recommend for approval Local Government Transparency Code Compliance Report for 2016/17
5. **Audit:**
 - a) To recommend for approval by Full Council the **External Audit Annual Return** and additional information requested
 - b) To note correspondence with External Auditors about submission date
6. To consider status of invoices for hire of Bowerhill Jubilee Sportsfield
7. To review draft **Finance Regulations** based on NALC model

Serving rural communities around Melksham

8. Banking:

- a) To consider bank signatory changes.
 - b) To note bank charges for Unity Bank
9. To consider proposal for funding split between Melksham Town Council and Melksham Without Parish Council for joint Melksham Neighbourhood Plan
10. To consider quotations for new assets, following requests from Asset Management Committee (5th June).

Copy to: All Councillors