



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 26<sup>th</sup> February 2019


To all members of the Council Finance Committee: Cllr Richard Wood (Chair of Council), Cllr John Glover (Vice Chair of Council and **Chair of Finance Committee**), Cllr Alan Baines (**Vice Chair of Finance Committee**), Cllrs Nick Holder, Paul Carter & Paul Taylor

Dear Finance Committee members

**Re: FINANCE COMMITTEE MEETING ON MONDAY 4<sup>th</sup> MARCH 2019**

You are summoned to attend the Finance Committee Meeting which will be held on **Monday 4<sup>th</sup> January 2019, at 7.30pm** (following the Planning Committee meeting) **at 1 Swift Way (off Westinghouse Way), Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below.

Yours sincerely,

  
Teresa Strange, Clerk

### **AGENDA**

1. **Welcome, Housekeeping and Apologies**
2.
  - a) To receive **Declarations of Interest**
  - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
3. **Public Participation**
4. **Grant Aid:**
  - a) To note current Grant Aid policy.
  - b) To note Budget provision for Grant Aid 2019/20 and s137 spend limits
  - c) To consider grant aid applications for 2019/20
5. **2018/19 Year End Accounts & Audit:**
  - a) To note close down for **Year End Accounts Preparation** for Rialtas Omega Software
  - b) To note date of Internal Audit
6. **VAT:**
  - a) To note new "Making Tax Digital" government statutory regulations and how and when the parish council will comply
  - b) To note new VAT reclaim timings in place.

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7. **Staff & Councillor Training:** To received feedback from staff and councilors attending separate Finance training courses on 26<sup>th</sup> February run by WALC

Copy to: All Councillors