



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 10<sup>th</sup> July 2018

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 16<sup>th</sup> July 2018, at 7.00pm** at **Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely

  
Teresa Strange, Clerk

### AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3. a. To receive **Declarations of Interests**  
b. To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
4. To consider holding items in **Committee (8d, 8g, 8i, 10d, 10h, 13b) due to confidential nature** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted*
5. **Public Participation**
6. a. To approve the **Minutes of the Full Council** meeting held on 18<sup>th</sup> June  
b. To approve **Confidential Notes** to accompany Minutes
7. **Planning:**
  - a. To approve the Minutes of the **Planning Committee** meetings held on 2<sup>nd</sup> July
  - b. To formally approve Planning Committee Recommendations
8. **Asset Management:**
  - a. To approve the Minutes of the **Asset Management Committee** meeting held on 9<sup>th</sup> July
  - b. To formally approve Asset Management **Recommendations**
  - c. To receive update on refurbishment of **Hornchurch Road** play area and approve payment

Serving rural communities around Melksham

- d. To consider quotations for additional 120m footpath at Hornchurch Road public open space (*In Committee*)
- e. To consider results from consultation on potential Teen Shelter at Hornchurch Road public open space and agree next steps
- f. To consider tree inspection regime
- g. To receive report on new Wessex Water sewage scheme in Berryfield, and impact on council's owned and leased land following site visit (*In Committee*)
- h. To consider guidance for officers on enquiries for use of playing field with no pavilion use
- i. To consider land registry alteration agreement (Shaw Playing Field boundary) (*In Committee*)

#### 9. Finance & Audit:

- a. To note **Receipts and approve Payments & Bank Transfers** (July & August salaries)
- b. To consider Budget vs Income & Expenditure report
- c. To note 2017/18 CIL report
- d. To consider spend against 2017/18 Sandridge Solar Farm community fund

#### 10. Office relocation project:

- a. To note Planning Permission granted for Change of Use of part of Sports Pavilion for office use
- b. To note consider quotations for new laptop computer for external meeting use
- c. To consider quotations for new office furniture
- d. To consider quotations for furniture removal and waste disposal (*In committee*)
- e. To consider giving delegated powers for decisions regarding the office relocation
- f. To note staff undertaking "Manual Handling" training 30<sup>th</sup> July
- g. To note office closing for office relocation w/c 6<sup>th</sup> Aug & 13<sup>th</sup> Aug
- h. To consider outline plans for proposed Campus office accommodation (*In committee*)

11. **Data Protection:** To consider submitting comments to Govt consultation on "Review of exemptions from paying charges to the ICO" public consultation

12. **Rights of Way:** To consider giving delegated powers to Rights of Way Working party meeting on Mon 23<sup>rd</sup> July

#### 13. Community projects:

- a. To consider correspondence from Wiltshire Council regarding impact on residents on closure of Christie Miller (*if received*)
- b. To note draft minutes of the **Shurnhold Fields Working Party** meeting held on 21<sup>st</sup> June
- c. To receive update on consultation exercise in Beanacre regarding interest in first time sewerage
- d. To note results and judges comments from CPRE Best Kept Village Competition
- e. To note Notes from Age Friendly Steering Group 20<sup>th</sup> June
- f. To consider request for funding towards Melksham Train Station café/community centre
- g. To consider suggestions for Area Board grant funding for benches
- h. To note Minutes from Melksham Area Community Safety Group 31<sup>st</sup> May
- i. To note Minutes of Melksham Rail User Group 4<sup>th</sup> July

#### 14. Staffing & Resources:

- a. To note correspondence from Wiltshire Pension Fund regarding fund management changes
- b. To approve recommendations of Staffing Committee (Meeting 16<sup>th</sup> July at 6.30pm) (*In Committee*)