



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 7th November 2018

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 19th November 2018, at 7.00pm at St Barnabas Church, Beanacre Road, Beanacre, Melksham, SN12 7PT** to consider the agenda below.

Yours sincerely

A handwritten signature in black ink that reads 'T. Strange'.

Teresa Strange, Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3. a) To receive **Declarations of Interests**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered
4. To consider holding items **in Committee (9c & 12d) due to confidential nature**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
5. **Invited Guest:** Nick Holder, Governor, Melksham Oak School
6. **Public Participation**
7. a) To approve the **Minutes of the Full Council** meeting held on 22nd October 2018
b) Matters arising from Min. 281/18: To note replies from Sandridge Solar farm
c) Matters arising from Min. 284/18 c)i) To receive update following meeting regarding Play area contributions and legal agreements

Serving rural communities around Melksham

8. **Finance:**

- a) To note **Income & Expenditure** reports for October
- b) To appoint cheque signatories/online authority for November payments
- c) To receive report following non Finance Committee members check on bank reconciliations
- d) To consider funding request from Young Melksham

9. **Asset Management:**

- a) **Berryfield Village Hall:** To note feedback from BASRAG consultation and consider and comment on proposed design for new village hall and procurement process
- b) **Unauthorised Encampments:** To note travellers at Bowerhill Sports Field boundary have vacated and receive update on future precautionary measures
- c) To consider further action regarding **Bowerhill Sportsfield** proposal (*In committee*)
- d) To note action taken regarding heating installation issues at **Pavilion**

10. **Melksham Campus:**

- a) To note latest design update for new office accommodation at Campus
- b) To consider information from Wiltshire Council on Christie Miller Options paper

11. **Community projects/partnership organisations:**

- a) To consider response from **Beanacre First Time Sewerage** survey and next steps
- b) To receive report on **Friends of Shurnhold Fields tree planting** (10th November)
- c) To consider future action/planned **Parliament Week** activities
- d) To consider part funding West Wilts Ramblers **Melksham/Seend kissing gate** project
- e) To note outcome of Area Board application for additional seating for "Age Friendly" project
- f) To receive report from Bristol Avon Catchment Partnership Forum
- g) To receive report from Wiltshire Council "Focusing on the Future" consultation event

12. **Staffing & Resources:**

- a) To consider quotation for e-learning training options
- b) To consider quotation for business cards for councillors and officers and decide on future action
- c) To consider how to receive update on employee additional hours worked
- d) To receive update on employee planned sick leave (*in Committee*)