



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 18<sup>th</sup> August, 2017

To all members of the Council Highway & Streetscene Committee:

Dear Highway & Streetscene Committee members

**Re: HIGHWAY & STREETSCENE COMMITTEE MEETING ON MONDAY 25<sup>TH</sup> SEPTEMBER 2017**

You are summoned to attend the Highway & Streetscene Committee Meeting which will be held on **Monday 25<sup>th</sup> September 2017, at 7.45pm** (following the Planning Committee) Crown Chambers, First Floor, 7 Market Place, Melksham to consider the agenda below.

Yours sincerely,

Teresa Strange  
Clerk

### AGENDA

1. **Welcome, Announcements & Housekeeping**
2. a) To **appoint a Chairman** of the Highways & Streetscene Committee for 2017/18  
b) To **appoint a Vice Chair** of the Highways & Streetscene Committee for 2017/18
3. To receive **Apologies and approval of reasons given.**
4. a) To receive **Declarations of Interest**  
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
5. **Public Participation**
6. To note the following **documents/correspondence**:
  - a) Minutes of last Highways & Street Scene Committee 27<sup>th</sup> March
  - b) Wiltshire Council Highway Newsletters (April, May, June, July, August, Sept)
  - c) Minutes of last CATG (Community Area Transport Group) meeting (13<sup>th</sup> June)
  - d) To note verbal report from Area Board (6<sup>th</sup> Sept) that CATG contributions by parish councils to remain at 1/3
  - e) Wiltshire Council Briefing Note: Disabled Parking Bays
  - f) Bath & North East Somerset have dropped plans for park and ride scheme at Bathampton Meadows
7. **Highways Budget**
  - a) To note budget provision for 2017/18  
*Contributions to CATG Budget £5,000 Reserves £2,000 SID £1,200*

- b) To consider the parish council adopting a policy of undertaking highway improvement schemes themselves and funding from their own resources
  - c) To consider adding £3,000 to the Precept to fund highway improvement schemes
  - d) To consider cost of parish council undertaking works for dropped kerbs at Gerrishes, Bowerhill themselves
8. **To consider residents' requests for support by the Parish Council including requests for CATG (Community Area Transport Group)**
- a) New footpath at Lopes Close to connect footway to Right of Way MELW40
  - b) Parking restrictions on Lysander Road, Bowerhill Industrial Estate
  - c) Village gateways at Beanacre & new signage
  - d) "Bowerhill" sign on leaving Melksham and approaching Bowerhill on the A365 from The Spa
  - e) Improve state of layby at bottom of Goods Hill, Whitley
  - f) Improve Dropped kerb crossing Dunch Lane as unable to cross on mobility scooter
  - g) Raise kerbs at Shaw Hill to prevent damage to verge by delivery vehicles
  - h) Preventative measures following death of two sparrowhawks striking Bus Shelter
  - i) Prevent parking of vehicles outside Ashville Centre, Semington Road between traffic calming and roundabout (Hampton Park)
  - j) Prevent speeding tractors on Halifax Road, Bowerhill
  - k) Traffic calming on Westlands Lane
  - l) To consider any larger schemes/projects to put forward for consideration under the "Substantive Highways Scheme Fund"
  - m) To consider adding to the CIL (Community Infrastructure List) a footway for the Bus Shelter at Valldata, Bowerhill
9. **Highways issues outside schools in the Parish:**
- a) Verbal report following public meeting at Shaw School (18<sup>th</sup> Sept) re: revised School Travel Plan
  - b) To consider any actions follow Shaw School Travel Plan meeting
  - c) To consider feedback received following request to public for suggestions on how to improve parking issues outside Bowerhill schools
  - d) To consider working with local residents and schools to promote Road Safety Week 20<sup>th</sup> November
  - e) To receive verbal update on joint letter to parents from stakeholders
10. **SID (Speed Indicator Device):**
- a) To receive verbal update of SID following recent repair
  - b) To consider request for sharing SID with Holt Parish Council
  - c) To note Steeple Ashton parish council considering purchasing SID
11. **CSW (Community Speed Watch):**
- a) To note correspondence from Wiltshire Police that parish councils not being requested to fund Community Speed Watch signage
  - b) To note correspondence from Wiltshire Police about issues they are addressing
  - c) To recent Police action in Beanacre
  - d) To consider taking forward interest on social media in new CSW for Woodrow/Forest Road area

12. **Footpaths & Rights of Way:**

- a) To consider correspondence from West Wiltshire Ramblers
- b) To note 3 blocked stiles at Shaw & Whitley reported by CAWS and action taken
- c) To consider request for kissing gate to replace stile to rear of Shaw Playing field
- d) To note new publication on Rights of Way designation from Open Spaces Society
- e) To note new Rights of Way map and definitive list received (June 2017)

13. **Parish Steward:**

- a) To note list of completed tasks
- b) To note new requests and consider any other requests to add

14. To receive verbal update following attendance of Broughton Gifford parish council meeting with results of employing **Highway consultant** directly

15. To consider provision of **grit bins** and salt in the parish

16. To approve for signature the **Section 96 licence** for CAWS planters in Shaw & Whitley

17. **Roundabout sponsorship:**

- a) To note update on sponsors for ex Carson Tyres roundabout
- b) To consider response from Melksham Town Council on request to contribute to funding for ex Carsons Tyres roundabout
- c) To consider approach from Wiltshire College re: roundabout sponsorship

**Copy to: All Councillors**