



Melksham Neighbourhood Plan

Steering Group Meeting

Melksham Fire Station,
Semington Road,
Melksham, SN12 6DD

Date: Wednesday, 17th October 2018

Start: 6.00pm

1. Welcome and Apologies

2. Declarations of Interests

3. Public Participation

4. Minutes of the Last Meeting:

- a) Agree Minutes of Meeting held on 29th August 2018
- b) Matters Arising (not covered by the Agenda)

5. Finance Report:

- a) To consider invoice from Lemon Gazelle
- b) To note current budget – amount of spend to date

6. Local Plan Review:

- a) To note Wiltshire Council Briefing Note regarding Local Plan Review (2026-2036)
- b) To receive feedback from Local Plan Review Melksham Consultation event 8th October
- c) To note timing of Wiltshire Council's Local Plan review in terms of conformity with the Neighbourhood Plan

7. Housing Sites Allocation:

- a) To consider and submit comments to AECOM on Housing Needs Assessment draft
- b) To consider and submit comments to AECOM on Site Assessment Report draft
- c) To note Housing Sites Public Consultation report
- d) To consider allocating sites in Neighbourhood Plan 2016-2026

8. Draft Policy Document: To consider responses by Lemon Gazelle to comments made on Draft Policy document at last meeting

9. Revised National Planning Policy (NPPF) Framework:

- a) To note documentation regarding the changes in legislation
- b) To note submission deadline to Wiltshire Council if to be considered under outgoing NPPF (National Planning Policy Framework)

10. Website Working Party:

- a) To note minutes of working parties
- b) To receive feedback from recent activities regarding filming for website

11. Date of Next Meeting of Steering Group:

To consider if still need to hold a meeting on 31st October 2019 at the Fire Station