



Melksham Neighbourhood Plan

Steering Group Meeting
Crown Chambers, 1st Floor, 7a Market Place,
Melksham Wiltshire SN12 6ES

Date: Wednesday 27th September 2017

Start: 6pm

AGENDA

1. **Welcome and Apologies**
2. **Declarations of interests**
3. **Public Participation**
4. **Minutes of the last meeting**
 - 4.1 Agree minutes of 13 September 2017

[Link to Draft Minutes](#)
5. **Matters Arising**
6. **Finance Report**
 - 6.1 Payments for Approval
 - 6.2 Current Budget – amount spent to date
7. Sarah Martin, Lemon Gazelle Re: Neighbourhood Plan Development and Public Engagement timetable
 - 7.1 Update on grant application to Locality
 - 7.2 Public Engagement update with regard to availability
8. **Site Allocations:** Update and to approve criteria used
9. **Website Update**
10. **Any other business**
11. **Date of next meeting**