



Melksham Neighbourhood Plan

Steering Group Meeting
Crown Chambers, 1st Floor, 7 Market
Place, Melksham, Wiltshire SN12 6ES

Date: Wednesday 10th January 2018
Start: 6pm

AGENDA

1. **Welcome & apologies**
(apologies received in advance from Cllr. Pat Aves)
2. **Declaration of Interests**
3. **Public Participation**
4. **Minutes of the last meeting**
 - 4.1 Agree minutes of 29th November 2017
5. **Matters Arising**
6. **Finance Report**
 - 6.1 Payments for Approval
 - 6.2 To consider the November 2017 invoice from MCAP
Link: Invoice 17/P/011
 - 6.3 To consider the November 2017 invoice from Lemon Gazelle
Link: Invoice 145
 - 6.4 Current Budget – amount spent to date
7. **Public Consultation**
 - 7.1 To consider report from Lemon Gazelle following Housing Consultation (high level report with detailed report to follow at later meeting) *(to follow)*
 - 7.2 To consider email update from Lemon Gazelle with progress update in response to questions raised by members [Click to download email update](#)

8. To consider Wiltshire Council briefing note on "Brownfield Site Register".

[Click to download briefing note](#)

9. To consider correspondence from Melksham Town Council

[Click to download correspondence](#)

10. To consider correspondence from Melksham Link Master Planners re: Wilts & Berks canal

[Click to download correspondence](#)

11. To note correspondence from Wiltshire Council re: affordable housing provision

[Click to download affordable housing correspondence](#)

12. To receive update from Nick Westbrook, Health & Wellbeing Task Group lead further to November meeting of Wiltshire CCG (Clinical Commissioning Group)

13. Any Other Business

14. **Date of Next Meeting** of Steering Group: Weds 31st January 2018 (to be confirmed)